



Non-profit joint-stock company «Shakarim University»

Purchasing Policy

**Non-profit joint-stock company
«Shakarim University»**

Purchasing Policy

**Semey
2023**

Shakarim University Purchasing Policy *approved by Chairman of the Board – Rector*
D.Orynbekov 15.12.2023 y.

General Provisions

The Sustainable Procurement Policy (hereinafter referred to as the Policy) is developed in the following areas in accordance with the legislation of the Republic of Kazakhstan, the NJSC Charter "Shakarim University" regulate the main relations at the organisation of Shakarim University procurement of goods, works and services necessary to ensure its activities.

These Regulations have been developed in accordance with the following regulatory documents:

- Civil Code of the Republic of Kazakhstan from 27.12.1994 № 268-XIII;
- Entrepreneurial Code of the Republic of Kazakhstan dated 29.10.2015 No. 375-V SAM;
- Law of the Republic of Kazakhstan dated 27.07.2007 No. 319-III "On Education."
- Law of the Republic of Kazakhstan from 18.02.2011 № 407-IV "On Science";
- Law of the Republic of Kazakhstan from 04.12.2015 № 434-V "On the public procurement."
- Message of the President of the Republic of Kazakhstan to the people of Kazakhstan "Kazakhstan-2050 Strategy".

Purpose of procurement of Shakarim University

The purpose of procurement of Shakarim University is to ensure timely provision of its needs with goods, works and services on the basis of competitive and fair selection of suppliers and contractors on the most favourable terms.

Shakarim University adheres to the policy of using transparent supplier selection procedures that ensure risk minimisation and cost-effective expenditure of funds for the purchase of goods, works and services.

Shakarim University endeavours to achieve an appropriate balance between financial, environmental and social issues when procuring goods, services or work.

Shakarim University is interested in building legitimate, sustainable and mutually beneficial partnerships with all stakeholders in accordance with the requirements of the legislation of the Republic of Kazakhstan.

Shakarim University Procurement Principles

Shakarim University shall be guided by the following principles when carrying out procurement:

- organisation of activities on placement of purchases for the supply of goods, works, services for the needs of Shakarim University in full compliance with the requirements of the legislation;

- increasing economic efficiency and social responsibility in procurement procedures;
- expanding opportunities for individual entrepreneurs and legal entities to participate in procurement;
- development of fair competition;
- ensuring publicity and transparency of procurement, ensuring openness of information by placing it in the unified information system;
- prevention of corruption and other abuses in procurement;
- compliance with basic health and safety standards;
- taking into account energy efficiency and innovative characteristics of purchased products.

In the procurement process, Shakarim University seeks to give preference to suppliers and contractors who share the following business practice principles:

- openness, equality and non-discrimination;
- ensuring a high level of competition;
- compliance with legislation and ethical standards for procurement activities the following activities are based on integrity, fairness and honesty in relationships with all stakeholders;
- compliance with occupational health and safety standards, protection environment, proper handling of hazardous substances, energy management quality and other standards adopted in the energy sector Shakarim University;
- commitment to a policy of improving management processes based on international standards, such as: ISO 9001 in the area of quality management, ISO 14001 in the field of environmental management, OHSAS 18001 in the field of employee health and safety, ISO 50001 in the field of energy management, "Guidelines on Social Management". responsibility" ISO 26000, AA 1000 in the field of interaction with Stakeholders, IFRS and GRI in the area of improvement financial and non-financial reporting process;
- consideration of environmental aspects, mitigation of negative impacts on environmental protection through modernisation of equipment and implementation of modern resource-saving, energy-efficient and more environmentally friendly programs. The use of the best practices in the field of environmental technologies, application of the best environmental practices management, as well as the formation of the necessary competences of staff in this area;
- acquisition of procurement items tending towards the minimum environmental impact, the production of which is carried out with a the use of environmentally friendly, recyclable raw materials.